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| **Sra. Oke-Bello – Spring 2018 Syllabus**Southeast Raleigh Magnet High School (919)856-2800World Languages Department, Spanish Educator |
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**Spanish 1**

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Room 2205

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*Dear Parent/Guardian and Students,**I am excited about embarking on an adventure to learn Spanish with the students in my class this year! As with all classes, communication is necessary for students to be fully supported and successful. Please feel free to contact me via email if you have any questions or concerns.* Course DescriptionThis course is designed to help develop beginning Spanish learners acquire basic speaking, listening, reading, and writing skills and a knowledge of Spanish-speaking cultures. Students will be learning basic concepts via themes including expressing likes and dislikes, describing people, school, foods, telling time, numbers, weather expressions, leisure time and school life. Students will also explore the products and cultural perspectives of the Spanish-speaking world. Students will learn basic grammatical structures such as definite and indefinite articles, sentence structure, the conjugation of regular and some irregular verbs in the present tense, adjectives, negatives, and interrogatives. |
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Goals

Materials:

Students are expected to maintain a notebook and folder exclusively for Spanish. This interactive notebook will contain assignments that the student completes independently and notes from class. Maintaining an organized notebook is important as students begin the study of a second language

REQUIRED DAILY IN CLASS

* Notebook divided into required sections
* Pencils
* Pens – dark blue and black ink
* Loose-leaf notebook paper

NEEDED FOR PERSONAL USE

* Flash cards – can use index cards
* Colored pencils
* Colored markers
* Glue or glue sticks
* Personal pencil sharpener
* Appropriate use of and access to a computer with internet

Grades:

* Students are graded on a variety of assignments including work done in class, projects, tests and quizzes, and homework. Significant importance is placed on active participation and completion of all work. Students are expected to participate in all speaking, listening, reading and writing activities. Participation in using the language helps the learner increase proficiency. Students will be asked to utilize available technology and reflect upon their collaborative and communication skills.
* Grade Components
	+ 25% Informal Assessments
	+ 25% Projects
	+ 25% Quizzes
	+ 25% Tests
* Grading Scale:

A = 90-100 B=80-89 C=70-79 D= 60-69 F=0-59

* Important Grade Formulas
	+ Midterm is 10% of the First Quarter grade.
	+ Final Exam is 20% of the Final grade.
	+ First Quarter Report Card = .90(First Quarter) + .10(midterm)
	+ Final Grade = .40(first quarter report card) + .40(second quarter) + .20(final exam)



THINK WIN-WIN!



Absences

Students will be provided the opportunity to make up work for excused absences for possible full credit. Students are responsible for procuring all makeup assignments and handing them in. Students must complete a *Makeup Work Form* and turn it in with the work.

* When work *has been assigned in advance*, students will hand in work and be expected to take quizzes and tests upon return to class.
* When the work has *not* been assigned in advance, for absences of one to three days, the student will have one day for each day absent to turn in assignments for possible full credit. Tests and quizzes will be given upon return or at a time arranged at the discretion of the teacher, no later than three days from the assigned date.
* For absences exceeding three days, the student may have two days for each day absent to make up work for full credit. Special consideration will be given in the case of extended absences due to injury or chronic illness. Tests and quizzes will be given upon return or at a time arranged at the discretion of the teacher.

Late Work

Assignments that do not meet deadlines for full credit must be turned in during the three-week progress report period and will receive a letter grade10% reduction in credit for each day late.

Test Improvement:

*Any* test given in class can be retaken for improvement. Students must complete the *Retest Form* to make an appointment with me to do so within 3 days after I return the graded, original test.

Students desiring to improve a test grade will be allowed two options:

1. Retake a test within three days after it is returned. The highest grade becomes the replacement grade.
2. Make test corrections to earn half credit for each corrected item. The increased grade will replace the lower grade.

In BOTH cases students must complete all assignments for the unit and the improvement option by the three day period. All missing assignments are due BEFORE the end of the school day (2:30). Retakes or test corrections will occur by teacher appointment, during acceleration or tutorials, or during class. It is highly recommended that students attend teacher tutorials for clarity of information as needed. Only one test improvement attempt per test.

Other Assignments:

The time a student spends interacting with the target language will help in the acquisition process. Students are expected to complete any specific written, reading, oral, listening, or project assignments. In addition to specific homework assignments students should expect to spend approximately 20 minutes daily studying information covered in class, practicing vocabulary, and listening to and speaking Spanish outside of the class.

Integrity:

Honesty is always the best policy. Students should expect the most of themselves. As part of the Southeast and Wake County policies pertaining to integrity, cheating or plagiarism will not be permitted. Students agree to these statements.

* I agree to be honest when taking assessments of any kind.
* I agree to complete my own work.
* I agree to practice composing my own writing, not copying.
* I agree to nor allow others to copy my work.
* I agree to refrain from the inappropriate use of online translators to write sentences or essays.
* I agree to cite work that is not mine.

Classroom Policies - All district and school policies will be followed.

1. Bulldog leaders are in place and on time.
* Arrive to class on time with all materials.
* Complete and turn in all assignments correctly and in a timely manner. Label all work with a title, date, class period and your complete name at the top right corner of the paper.
* Use Spanish!
* Bathroom Policy and Passes - Students are to use the SRMHS Hall Pass. Ask permission at an appropriate time, complete the pass, get my signature, and sign in and out of the log. Students are not to leave during the first or last 10 minutes of class. 3 passes per quarter.
* Exit quietly once dismissed by me.
1. Bulldog leaders use tools appropriately.
* Electronic Devices and Technology - Students will be using computers and other technology as an integral part of instruction. The teacher will instruct students when it is appropriate to use these resources.
	+ All students are expected to turn off and put away all personal electronic devices upon entering the room.
	+ Students are expected to adhere to the Authorized Use Policy (AUP) stated as district and school policy in the Student Handbook. Failure to follow these rules will result in an AUP violation.
	+ Personal electronic devices visible or heard without explicit permission for instructional use as determined by the teacher may be confiscated and brought to the main office for parent to retrieve after a 24-hour period at the end of the following school day. A referral will also be written.
* Students are welcome to use other resources provided in the room such as art supplies and books. Care for the items since all students want the same access. Be considerate of those who have provided them.
1. Bulldog leaders respect others and themselves.
* Raise your hand to get permission to speak.
* Speak in an appropriate tone and volume.
* Keep your hands to yourself and touch only your belongings.
* There will be no food or drink in class except clear water in a clear bottle away from computers.

Class Procedures:

Daily Routine

* Enter class quietly sit in your assigned seat and complete the Warm-Up (Calentamiento).
* Complete class activities by remaining on task
* Keep your head up and sit up using eye contact to demonstrate active listening and participation.(SLANT)
* Complete the Exit Ticket (Billete de Salida) and turn it in at the end of the period as directed.
* I will dismiss you from your seat NOT the bell. Do not huddle around the door.

Consequences:

* First Offense – I will speak with the student and may assign detention with possible documentation.
* Second Offense – Parent contacted and documentation with consequence.
* Third Offense – Parent contacted, documentation, and administrative referral.
* More serious incidents will be handled differently.

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*Return this page with appropriate information completed.*

Your signature indicates that you read, understand, and agree to follow the expectations of Ms. Oke-Bello’s Spanish 1 syllabus. this document outlining the procedures and policies for Sra. Oke-Bello’s Spanish 1 class.

Student Printed Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature and date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student school email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Parent/Guardian Name (printed) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature and date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_